

TULSA PERFORMING ARTS CENTER TRUST
EVENT EVALUATION
(1 of 2 forms, please fill out both pages.)

To receive your funds, please send the following information within 30 days of the close of your event:

- A copy of your PAC settlement form
- TPACT Grant Expenses form (download at tulsapactrust.org)
- Samples of your publicity materials featuring the TPACT logo

Name of Event:

Name of Organization:

Amount of grant approved by TPACT:

Actual # of tickets sold:

Make check payable to:

Tax Identification Number:

Mailing Address:

Comments:

Mail your evaluation materials to

Shirley Elliott
TPACT
110 E. Second Street
Tulsa, OK 74103-3212

Questions? Call 918 596-2367 or email selliott@cityoftulsa.org.

Tulsa Performing Arts Center Trust

Final Facility Costs

ACTUAL EXPENSES

PAC Facility Costs:	\$
Hall Rental	\$
Security	\$
Ticket Office	\$
Ticket Printing	\$
PAC Stagehands	\$
PAC Equipment Rental	\$
IA Stagehands	\$
Ushers (Chapman only)	\$
Cleaning (Chapman only)	\$
Piano Tuning	\$
Insurance	\$
Permit Fee	\$
 ACTUAL FACILITY COSTS:	 \$ _____ *

*Payment will cover actual facility costs only,
not to exceed amount of grant approved by TPACT.